Supplemental Information Request for Tax Compliance
Visiting Scholar/Faculty Housing Request

UConn’s Policy on Residential Rental Properties states that if UConn pays for housing on behalf of a tenant, the fair market value of the rent may be taxable income to the occupant and subject to withholding and tax reporting. The occupant will be responsible for all associated tax liability. The following information is needed to administer this policy.

1) **Regarding payment to be made for requested housing, please choose one of the following**

- [ ] The cost of the housing is being paid for exclusively using Departmental funds.
  
  KFS Account # ____________________

- [ ] The cost of the housing is being paid for exclusively by the tenant (e.g. direct rental payments, indirect payment through a program or membership fee that covered the cost of housing, or otherwise).

- [ ] The cost of the housing is being shared by the tenant and the Department.
  
  Department’s share of the cost: ____________  KFS Account # ____________________
  Tenant’s share of the cost: ____________

- [ ] The cost of the housing is being paid for by an unrelated, unaffiliated third party on behalf of the tenant. Name of unrelated, third party: _______________________
  
  Are the funds coming from a foreign source outside of the United States?  Yes  No

2) **Tenant’s Relationship to UConn**

- [ ] Currently Employed UConn Faculty/Employee
- [ ] Currently Enrolled UConn Student
- [ ] Visiting Research Scholar
- [ ] Postdoc
- [ ] Other _______________________

3) **Tenant’s reason for visiting UConn**

Please explain tenant’s reason for visiting UConn:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

4) **Other Tax Information**

a. Will the tenant receive wages, a stipend, or a reimbursement from UConn during their stay?  Yes  No

   If yes, please explain _______________________________________________________________

b. Is the tenant a U.S. Citizen?  Yes  No

c. If the tenant is not a U.S. Citizen, please indicate the following:

   U.S. Visa type: ____________________  Country of tax residence: ____________________

   Does he/she have a U.S. Social Security Number or Taxpayer Identification Number?  Yes  No